IMPORTANT DEADLINES

Pre-Submission

➤ PIs submit Letters of Intent (LOI)   **July 10, 2013**
➤ CP Coordinators respond to PIs regarding acceptance   **August 9, 2013**
   of LOIs into CP.

Pre-Registration

➤ <u>Proposed Research Form:</u> Information submitted on this form pertains to the proposed research being submitted and will be used by the NFO to configure the EPS System for each PI.
   <u>PLEASE NOTE</u>: **This step should NOT be completed until you have received a response from the CP Coordinator to your Letter of Intent.**

➤ <u>User Registration Form:</u> The submission of this form will set up the PI's user account within the EPS System.

Registration Deadline: **August 30, 2013**

Final Submission of PRP

PI Check-list of Required Items for Proposed Research Projects Submitted to the Coordinator of MGMT-CP

➤ Plan of Work (should not exceed three pages; starts with 'Plan of Work' Form as page 1)

➤ Proposed Research Project Budget Justification Form (complete all relevant sections)

**Submission Deadline - E-version received
      by CP Coordinator and the NFO:**   **September 10, 2013**

Submission of Supporting Documents

Check-list of Required Items to be uploaded to EPS System

➤ Curriculum Vitae and Publication List

➤ Current and Pending Support Form

Submission Deadline (uploaded to EPS System)   **September 10, 2013**